

Midday Supervisory Assistant

The Stanchester Academy Culture reflects that of our sponsor.

The success of the Stanchester Academy will be underpinned by two fundamental tenets:

Students come first: First and foremost, the role of the Trust is to enable students to achieve their potential, and it is this assumption that drives the culture and activity of the Trust. It also drives the Trust's recruitment and personnel strategies. It is assumed that anyone who joins or forms part of the Trust shares this philosophy.

All staff employed at the Trust are team players: Whilst every member of staff has a specific role to fulfil, their ability to do this successfully will depend to a large degree on their ability to cooperate with others, to lead by example if they are operating in a management capacity, and to support colleagues in whatever way is appropriate, and in their turn to seek support when this is necessary to enable them to fulfil their role. The extent to which individuals can work with others is seen as a critical determinant in their appointment to the Trust. In all appointments we make it clear that we are looking for energy, passion, innovation and cooperation, as well as behaviour that will promote a positive image for the Trust in its wider community.

PERSONAL PROFILE

The success of the Stanchester Academy rests on a very strongly felt and shared set of values which determine its strategic direction. It is absolutely crucial that the post holder shares our values of student centredness, equality of opportunity and parity of esteem for staff and students. S/he must enjoy working within the team philosophy. This post is not about building empires. It is about espousing and promoting corporateness. Like any other post in the Academy, it is about valuing people, working in partnership with others and supporting individual progression and achievement.

Our aim at Stanchester Academy is to develop ambitious learners who are knowledgeable and literate.

Crucially the post holder must have a commitment to comprehensive education and training. S/he will believe passionately in the entitlement of individuals of all ages to learning.

Core Purpose

To provide supervision of pupils at lunchtime.

To assist the Senior Leadership Team and staff at the academy in the implementation and provision of a stable, caring and supportive environment during lunch time.

Main Duties

The duties of this post could vary from time to time as a result of new legislation, changes in technology or policy changes. This job description is not a definitive list of tasks of the role.

- Supervise pupils in recreational areas
- Assist with setting up the dining area before lunch
- Help clear dining area after lunch
- Liaise with Senior Lunchtime Supervisor to pass and receive information, and guidance on related pupil issues.
- Set up and participate in play activities, where appropriate
- To be responsible for the health and safety and welfare of themselves and others, including first aid administration and completing accident book records.
- To be responsible for the safeguarding and promotion of the welfare of children.
- To be a team player and contribute within your own capabilities towards the school vision.
- To attend mandatory training courses (for example, child protection training)
- Any other duties deemed reasonable by the Headteacher that is commensurate with the role

Person Specification:

- The ability to build relationships with the staff and students within the academy
- An interest in the well-being of all children in safeguarding and child protection matters
- The confidence and good judgement to manage situations relating to the conduct and behaviour of children

Other Requirements

- Responsible for the health and safety and welfare of themselves and others.
- To be responsible for the safeguarding and promotion of the welfare of children.
- To be a team player and contribute within your own capabilities towards the Trust vision.
- To attend mandatory training courses, e.g., related to child protection.
- To carry out lunch and/or break time duty supervision as directed.
- The post-holder may from time to time be required to carry out other duties commensurate with the role.